

The Brendan Corporation and the
Brendan Sail Training Program for Youths with Learning Differences
INSTRUCTOR Application

Thank you for your interest in working with the Brendan Corporation and the Brendan Sail Training Program. Please visit our website or call for a brochure if you would like additional information. The Brendan Corporation is a non-profit 501c(3) organization created to provide positive and confidence building experiences for youths 11 – 14 with moderate learning differences. In consort with Shearwater Sailing Club and the Annapolis Sailing School, the Brendan Corporation has hosted the Brendan Sail Training Program for Youths with Learning Differences in Annapolis, Maryland for over two decades. The program aims to introduce youths with learning differences to the joys of sailing while helping them improve their relations with peers and build confidence and self-esteem.

The Brendan Sail Training Program is uniquely tailored to provide sail training to youths with learning differences utilizing a multi-modal instructional model. The program focuses on teaching the rudiments of small boat sailing with little emphasis on technical knowledge and no formal test taking. Goals are to provide positive, safe experiences while students learn how to sail.

The Brendan Corporation will host four programs in the summer of 2009. A residential program for experienced sailors will be conducted on the campus of St. Mary's College of Maryland July 23 – August 1. The second program will be a day program for the youths with learning differences aged 11-14 from St. Mary's, Calvert and surrounding counties. This program will also be hosted on the campus of St. Mary's College of Maryland. The dates of the program are July 23 – August 1, excluding Sunday July 26. Both programs run from 8:00 – 4:00. The third program will include two 2-week day camps held in Annapolis, Maryland. Session I runs from June 29 through July 8, excluding weekends. The second session runs July 9 to July 20, excluding weekends. Both program attendees and staff attend one graduation ceremony, which is held on July 20. In order to satisfy some of the students' needs for continuity, we only hire instructors if they can commit to an entire session, if not the entire program.

There are several prerequisites that will help you decide whether to apply for employment with the Brendan Corporation:

First, you must be a person of high moral character, and you must have an excellent background with children. We conduct criminal background checks as part of our pre-employment screening. Brendan staff pride themselves on dedication and professionalism; these are considered mandatory with every aspect of our program

Second, the love, desire, patience, and ability to work with youths with learning differences (ages 11 – 17) and your peers are the principal qualities that you must possess to be an effective instructor. You must have the patience, human understanding, and enthusiasm necessary to deal with people from all backgrounds and ability levels. You must be the type of person who can motivate others when faced with a challenge.

Third, you must be a sailor, willing to share your knowledge and experience with youths with learning differences. In doing so, you must always demonstrate patience, understanding and caring while maintaining a positive attitude.

If you fit the above criteria, we would like you to fill out and return the enclosed employment application (please fill out the application in its entirety . . . no shortcuts). After receiving your application we will contact you to arrange an interview.

Sincerely,

Debra Ewing
Executive Director



EMPLOYMENT APPLICATION
The Brendan Corporation
Brendan Sail Training Program for Youths with Learning Differences
 1500 K Street, NW
 Suite 350
 Washington, DC 20005
 (202) 638-2788 (phone) (202) 638-2780 (fax)
www.brendansailing.com

Date Application received by the Brendan Corporation: _____
 For office use only (use dates): _____ ref. Check _____ interview _____ HOLD _____ CONTRACT _____ NWJ

Applying For (check all that apply): Annapolis Program Director _____ St. Mary's Program Director _____
 Lead Sailing Instructor _____ Sailing Instructor _____ Junior Instructor _____ Junior Helper _____

Please briefly tell us what you are looking for in terms of employment (e.g. position, length of employment, etc):

Today's Date: _____

How did you hear about our employment opportunities? (be specific) _____
 On the line below please provide any dates and reasons, which may require time off from your employment.

Full Name: _____ **Name You Go By:** _____

Date of Birth: _____ Age: _____ M / F (Circle one) Social Security # _____ - _____ - _____

Current Address: _____ Tel. # (_____) _____

City: _____ State: _____ Zip Code: _____

Date that you will no longer be able to receive mail at this address: _____

Permanent Address: _____ Tel. # (_____) _____

City: _____ State: _____ Zip Code: _____

E-Mail address _____ Fax # (_____) _____
 (only give email address if you use it on a regular basis)



EDUCATION:

Schools Attended	Major Subjects	Dates attended	Degrees
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PAST EMPLOYMENT / SAILING EXPERIENCE / LD EXPERIENCE or TRAINING

(as either a student or employee. Include any work in a related field)

Employer/Program Name: _____
 City: _____ State: _____ Job title: _____
 Dates of employment _____ Tel. #: _____
 Person to contact: _____

Employer/Program Name _____
 City: _____ State: _____ Job title: _____
 Dates of employment _____ Tel. #: _____
 Person to contact: _____

Employer/Program Name _____
 City: _____ State: _____ Job title: _____
 Dates of employment _____ Tel. #: _____
 Person to contact: _____

Employer/Program Name _____
 City: _____ State: _____ Job title: _____
 Dates of employment _____ Tel. #: _____
 Person to contact: _____

REFERENCES: Please list at least three people who can vouch for your skills, character, or background. (Do not use friends or relatives). Employers/Teachers make the best references. Please include their Name/Relation and a means to contact them.

Name	Relationship	Phone Number of Contact
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ACTIVITIES/SKILLS INVENTORY: In the lists below, place an **X** in the appropriate category.

An **X** under the “**ONE**” column indicates you have no previous experience.

An **X** under the “**TWO**” column indicates that you have some experience.

An **X** under the “**THREE**” column indicates you have intermediate experience.

An **X** under the “**FOUR**” column indicates that you have advanced experience.

PLEASE do not leave any spaces blank under the “**EXPERIENCE**” column! **For all skill levels marked FOUR please include description of training received and experience teaching.** Use a separate sheet of paper. Also include any additional skills/ideas you feel are appropriate.

	<u>EXPERIENCE</u>				<u>TEACHING EXPERIENCE</u>			
	<u>ONE</u>	<u>TWO</u>	<u>THREE</u>	<u>FOUR</u>	<u>ONE</u>	<u>TWO</u>	<u>THREE</u>	<u>FOUR</u>
Experience working w/children	()	()	()	()	()	()	()	()
Experience working w/ LD	()	()	()	()	()	()	()	()
Conflict Resolution/Counseling	()	()	()	()	()	()	()	()
Team-building games	()	()	()	()	()	()	()	()
Sailing	()	()	()	()	()	()	()	()
Swimming	()	()	()	()	()	()	()	()
Environmental Education	()	()	()	()	()	()	()	()
Navigation/chart skills	()	()	()	()	()	()	()	()
Birds	()	()	()	()	()	()	()	()
Aquatic Life	()	()	()	()	()	()	()	()
Horticulture	()	()	()	()	()	()	()	()
Astronomy	()	()	()	()	()	()	()	()
Boat Maintenance	()	()	()	()	()	()	()	()

CURRENT CERTIFICATIONS: (List expiration dates below)

*US SAILING (which certification): _____

*Adult CPR _____

*American Red Cross First Aid _____

W.S.I _____

E.M.T. _____

Life Guard _____

***Indicates Minimum Requirement of all employees except Junior Instructors and Junior Helpers.**

ON A SEPARATE PAGE PLEASE PROVIDE SHORT ANSWERS TO THE FOLLOWING:

1. Why do you want to work for the Brendan Sail Training Program?
2. What experiences have you had working with children between the ages of 11 and 17 with learning differences? Be specific: describe length of assignments and situations - describe your specific responsibilities. Most importantly what did you learn?



3. What personality trait do you possess that you think would be important to have as a member of our staff? How do you believe this will contribute to a participant's sail training experience?

MISCELLANEOUS:

Is there any reason, medical or other, you would be unable to complete a contract of the dates you provided on the first page of this application including participation in the activities listed on the skills inventory? _____
(if Yes, please explain) _____

Have you ever been charged with or convicted of a crime other than a traffic violation? _____
(If yes, please explain) _____

Do you use tobacco products (if yes, please explain) _____

I certify that the answers given above are true to the best of my knowledge. I hereby authorize courts, police departments, motor vehicle departments, and other agencies to release any record that may be on file in my name. Any such record will become part of my personal application for employment with the Brendan Sail Training Program.

Signature _____ Date _____

Print name _____

Please send application to:

The Brendan Corporation
C/O Debra Ewing
600 Olney-Sandy Spring Road
Sandy Spring, MD 20860
202.638.2788

or fax to: 301.570.8732

or email to: debraewing@comcast.net